

**HUNCOTE PARISH COUNCIL**

CHAIRMAN: MR. ALEC KNIGHT

CLERK: STUART BACON, c/o 3 MOUNTFIELD ROAD,  
EARL SHILTON, LEICESTERSHIRE. LE9 7LW  
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at St James the Greater Church Hall, Narborough Road, Huncote**Present:** Cllr A. Knight (Chairman) Cllr J. Cheesman (Vice Chair) Cllr F. Pittam  
Cllr R. Bailey**In attendance:** Cllr M. Wright (County & District Councillor)  
1x Parishioner  
Stuart Bacon (Clerk)7831 **To receive apologies for absence**  
None.7832 **Declarations by Members of Pecuniary and Non-Pecuniary Interests** (In relation to Agenda items)  
None.7833 **Consider candidates for co-option**  
None.7834 **Chairman's opening remarks**  
The Chairman welcomed those present.7835 **Confirmation of the Minutes of the meetings held on 7<sup>th</sup> May 2019 (HunPCJun19/2)**  
Members reviewed the minutes of the Annual Parish Meeting held on 7<sup>th</sup> May 2019.  
**RESOLVED:** To accept as a true and accurate record.  
Cllr Knight proposes, Cllr Bailey seconds, all agree.Members reviewed the minutes of the Annual Meeting of the Parish Council held on 7<sup>th</sup> May 2019.  
**RESOLVED:** To accept and to sign as a true and accurate record.  
Cllr Cheesman proposes, Cllr Pittam seconds, all agree.Members reviewed the minutes of the ordinary meeting held on 7<sup>th</sup> May 2019.  
**RESOLVED:** To accept and to sign as a true and accurate record.  
Cllr Cheesman proposes, Cllr Bailey seconds, all agree.7836 **Status report arising from these minutes on items not covered within the agenda**  
7818/1 Details have been passed to Croft Juniors, who are investigating options.7837 **Parishioners' time** (15 minutes are set aside for Parishioners' to raise issues and ask questions)  
A parishioner raised some queries regarding the footpath to Narborough that was expected to be improved as part of the Spence Lane development, queried the implications of the newly installed palisade gates at 15 Forest Road for business to be carried out on the property, progress with returning the house on Field View Close to a liveable standard and noted the difficulty caused to mobility scooter riders crossing the road near the shops and the quality of grass cutting in the cemetery.

Cllr Wright explained the recent site meeting with the developer, Blaby DC planning department, County Highways and the parish council, which she had requested was organised, and explained the implications for the footpath from County Highways perspective that due to land ownership constraints there were limitations on the extent the footpath could be widened. It had been agreed that Blaby DC would provide a press release to explain these issues to Huncote residents.

Cllr Knight and the Clerk explained that the gates were installed as a temporary measure according to Blaby DC planning dept while building works were carried out at the property. Members agreed that business activity at the property would be noted and information shared with partner agencies as appropriate.

Work on 22 Field View Close was noted as still being required and Members agreed to approach the housing association and Blaby DC for an update.

Cllr Knight explained the various requests the parish council have previously made to County Highways about crossings near the shops which have all been refused through lack of fatalities/reported injuries.

Cllr Knight also reiterated the comments on grass cutting changes which Members discussed at the May meeting. Details were noted as being circulated to residents in the next newsletter.

7838 **To Receive Reports from County and District Councillors** (10 minutes on items relating to Huncote)

7838/1 **Leicestershire C.C. – Cllr M. Wright**

**The Urban Tree Challenge Fund**

This challenge, announced by the Department for Environment, Food & Rural Affairs (DEFRA) is a £10m plan which will see more than 130,000 trees planted across England. Grants will be made available over the next 2 years to green urban areas and help meet the government's target to plant one million urban trees by 2022. The scheme, which will be administered by the Forestry Commission, will be open to individuals, local authorities and charities. A map -will be available to check eligibility before applying.

**Melton Relief Road**

Plans were approved on 23<sup>rd</sup> May 2019 for a relief road to reduce traffic congestion in Melton. The route of the road runs from the A606 Nottingham Road and crosses Scalford Road, Melton Spinney Road and Thorpe Road (A607) before re-joining the A606 Burton Road.

**New County Chairman**

Pam Posnett (Melton East Electoral Division) is the 45<sup>th</sup> Chairman of Leicestershire County Council. Pam has chosen to support East Midlands Immediate Care Scheme (EMICS) as her chosen charity for the year.

**School Keep Clear Scheme enforceable at more schools.**

A further 21 schools across Leicestershire became enforceable on 13<sup>th</sup> May 2019. Since the beginning of September, 22 warnings have been issued and 149 penalties have been processed to motorists parking illegally. Using automatic number plate recognition technology, the car is used by officers to collect the necessary evidence. If a school wants to be considered for future rounds of the School Keep Clear scheme, they should email [SKCProject@leics.gov.uk](mailto:SKCProject@leics.gov.uk)

**New Plan to Support People with Disabilities**

The Whole Life Disability Strategy was launched on 17 May and sets out how the authority works alongside disabled people of all ages as well as families and carers.

**Temporary closure of Barwell Waste Site**

The Stapleton Lane site is expected to be closed for around 3 weeks from 2 June with a re-opening date of Saturday 22 June. During the closure period, local residents and permit holders who use the Barwell site can use alternative sites at Coalville and Whetstone.

**Homelessness Prevention Support**

Consultation will run from 23<sup>rd</sup> May to 15 August 2019. Download document or request a paper copy by emailing [PHconsultations@leics.gov.uk](mailto:PHconsultations@leics.gov.uk) or telephone 0116 305 4267.

7838/2 **Blaby D.C. – Cllr M. Wright**

Cllr Wright provided Members with a copy of the Leader's Annual statement - [Annual Council, Tuesday, 21st May, 2019 5.30 p.m.](#) which gave an update on the activity in the district during the preceding year.

Cllr Wright noted she would be calling in the planning application for 6 Cheney End.

7839 **To Review Policing Report**

7839/1 To receive a report on recent crime statistics

Recent crime figures for March 2019 crime statistics according to [www.police.uk](http://www.police.uk): - 10 incidents

- 1x Anti-Social Behaviour on/near Sports/recreation Area (Huncote Pavilion) (Includes personal, environmental and nuisance anti-social behaviour).
- 1x Criminal damage and arson on/near Compton Drive (Includes damage to buildings and vehicles and deliberate damage by fire) Investigation complete; no suspect identified
- 1x Anti-Social Behaviour on/near Critchlow Road (Includes personal, environmental and nuisance anti-social behaviour).

- 1x Criminal damage and arson on/near Critchlow Road (Includes damage to buildings and vehicles and deliberate damage by fire) Investigation complete; no suspect identified
- 1x Vehicle crime on/near Critchlow Road (Includes theft from or of a vehicle or interference with a vehicle). Investigation complete; no suspect identified.
- 1x Violence and sexual offences on/near Critchlow Road (Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences). Unable to prosecute suspect.
- 1x Public Order offence on/near Bennett Rise (Includes offences which cause fear, alarm or distress). Under investigation
- 1x Violence and sexual offences on/near Cheney End (Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences). Under investigation
- 1x Theft from the person on/near Duncan Avenue (Includes crimes that involve theft directly from the victim (including handbag, wallet, cash, mobile phones) but without the use or threat of physical force). Unable to prosecute suspect
- 1x Violence and sexual offences on/near Carey Road (Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences). Formal action is not in the public interest

Recent crime figures for April 2019 crime statistics according to [www.police.uk](http://www.police.uk): - 5 incidents

- 1x Anti-Social Behaviour on/near Sports/recreation Area (Huncote Pavilion) (Includes personal, environmental and nuisance anti-social behaviour).
- 1x Public Order offence on/near Critchlow Road (Includes offences which cause fear, alarm or distress). Under investigation
- 1x Vehicle crime on/near Bennett Rise (Includes theft from or of a vehicle or interference with a vehicle). Under investigation
- 1x Burglary on/near Eunice Avenue (Includes offences where a person enters a house or other building with the intention of stealing) Investigation complete; no suspect identified
- 1x Violence and sexual offences on/near Carey Road (Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences). Under investigation

**RESOLVED:** Email to be sent to PCSO Walker regarding road safety for mobility scooter users in response to parishioner enquiry.

**7840 To Review Huncote Enhancement**

7840/1 Acknowledge purchase of D-Day wreath and attendance at memorial service in Croft  
Members acknowledged The Chairman and Clerk’s attendance at the D-Day service in Croft, with a wreath laid at the war memorial. A further wreath was noted to have been placed on the Memorial Garden in Huncote.

**RESOLVED:** Members approved the purchase of two commemorative D-Day wreaths.

7840/2 Agree date for awarding Community Awards in 2019 and 2020, criteria and prizes  
Following an enquiry from Huncote Community Association, Members considered whether to award the Community Awards at the Horticultural Show in September or the Community Day in November.

**RESOLVED:** Members agreed all the Community Awards would be awarded together at the Community Day in November.

7840/3 Mowing update

**RESOLVED:** Members agreed the extent of the mowing they expected from the Handymen was only minimal with the mowing contractor expected to carry out the majority of work. Any issues with mowing were to be brought up with the mowing contractor.

**7841 To elect members to working parties and committees and confirmation of their specific remits**

- 7841/1 Cemetery (1-3) - Cllr F Pittam
- 7841/2 Planning (3+) - Cllr A. Knight, Cllr J. Cheesman, Cllr R. Bailey
- 7841/3 Huncote Enhancement (1+) - Cllr J. Cheesman
- 7841/4 Recreation (3+) - Cllr J. Cheesman, Cllr R. Bailey

- 7841/5 Highways & Footpaths (1+) - All councillors  
 7841/6 Public Transport - Cllr R. Bailey  
 7841/7 Nature Reserve (1+) - All councillors  
 7841/8 Publicity & PR (Clerk + others) - Clerk, all councillors  
 7841/9 Website & Social Media - Clerk, all councillors, Mr S. Crane  
 7841/10 Finance - Clerk, Cllr R. Bailey  
 7841/11 Village Hall Development - Clerk, all councillors

**7842 Appointment of Representatives to External Bodies (including Parochial Charities) and confirmation of their specific remits**

- 7842/1 Croft quarry liaison committee - Clerk, Cllr A. Knight, Cllr J. Cheesman  
 7842/2 Croft quarry dust/blasting sub-committee - Clerk, Cllr A. Knight, Cllr J. Cheesman  
 7842/3 Leicestershire & Rutland Association of Local Councils - Clerk, Cllr R. Bailey  
 7842/4 Police liaison/joint action group - Cllr F. Pittam, Cllr R. Bailey  
 7842/5 Parish tree warden - Kev Dunphy  
 7842/6 Parish archaeology/heritage warden - Mick Morris, Cllr R. Bailey  
 7842/7 Parish council joint meeting - Cllr A. Knight, + others  
 7842/8 Acresford Sand & Gravel - Clerk, Cllr F. Pittam, Cllr A. Knight  
 7842/9 Fosse Villages Neighbourhood Plan - Cllr A. Knight, Clerk  
 7842/10 Suez site - Clerk, Cllr A. Knight, Cllr J. Cheesman  
 7842/11 Fosse Villages Neighbourhood Plan/Hinckley National Rail Freight Interchange - Cllr A. Knight, Clerk

**7843 To Review Planning Matters** including:

- 7843/1 To review applications received since last meeting for consideration
- [2019/CM/0125/LCC](#) - Proposed lateral extension to the mineral extraction area within Croft Quarry, retention of access and ancillary development and reclamation via the importation of restoration material.- Croft Quarry, Coventry Road, Croft, LE9 3GP  
**RESOLVED:** Comments to be submitted in line with those submitted to the EIA Scoping.
  - Any other applications received before the meeting
  - [19/0582/OUT](#) - Outline application for 7 dwellings following demolition of existing light industrial buildings (access, layout and scale to be considered, all other matters reserved) (resubmission of application 18/1531/OUT) - Land At 6 Cheney End Huncote Leicestershire LE9 3AD  
**RESOLVED:** Members agreed to object to the application on conditions of access, safety, gas and other issues relative to the position of the site.
- 7843/2 To receive results of earlier comments from Blaby District Council
- [18/1425/DOC](#) - Discharge of condition 14 (footpath upgrade) attached to planning permission 15/0115/OUT - Denman Lane Huncote Leicestershire – **Application Permitted**
  - [18/0714/FUL](#) - Retention of change of use of land, siting of 4 storage containers and 2 timber buildings and associated parking and landscaping for B1/B8 use - Huncote Mill Croft Hill Road Huncote Leicestershire – **Awaiting decision**
  - [19/0019/FUL](#) - Installation of 7 lighting columns - BMX Track The Pavilion Leisure Centre Sportsfield Lane Huncote – **Awaiting decision**
  - [19/0288/FUL](#) - Siting of one static caravan. - Springfield Farm House Springfield Farm Forest Road Huncote Leicestershire LE9 3LE – **Awaiting decision**
- 7843/3 To review areas of planning concern within Huncote  
None.
- 7843/4 To receive an update on Hinckley National Rail Freight Interchange  
The Clerk explained a meeting was being arranged.
- 7843/5 To receive an update from the Fosse Villages Neighbourhood Plan Joint Working Board  
The Clerk explained that the period of consultation had now completed, with some comments from statutory consultees and one Sapcote resident. The Inspector will now review the comments and make recommendations for modifications to the plan, before it can be made.

**7844 To Review Recent Consultations Received**

- 7844/1 Any consultations received before the meeting  
None.

7845 **To Review Highways & Footpaths Issues**

7845/1 Public Rights of Way &amp; Local Council Powers

**ACKNOWLEDGED:** Members noted the documents received from Leicestershire County Council, which explained the powers available to deal with Public Rights of Way and who is responsible. More details are expected to be provided at the Annual Parish Seminar at County Hall in July.

**RESOLVED:** Members to retain the paperwork supplied from County Hall regarding the footpaths,

7845/2 A review of Highways and Footpaths Issues within Huncote

Members noted the footpath in the bus stop on Narborough Road adjacent The Green had been cut in preparation to raise the bus stop to Leicester and install the necessary electrical cabling.

7846 **To Review Financial Report** including:7846/1 To approve Accounts for Payment (**Doc HunPCJun19/3**)

Members reviewed accounts for payment.

**RESOLVED:** To accept and to sign as a true and accurate record.

Cllr Pittam proposes, Cllr Bailey seconds, all agree

7846/2 Summary of Income & Expenditure and analysis to date (**Doc HunPCJun19/4**)

Members reviewed summary of Income & Expenditure and analysis to date.

**RESOLVED:** To accept and to sign as a true and accurate record.

Cllr Bailey proposes, Cllr Pittam seconds, all agree

7846/3 To Receive Annual Accounts and Governance Statement 2018/19 following internal audit

The Clerk updated Members on Internal Auditors report and explained documents must be sent to External Auditor for no later than 1 July.

**RESOLVED:** Members read and acknowledged the Internal Auditors report.

**RESOLVED:** Members approved the signing of Section 1 of the Annual Return.

7846/4 To Receive Accounting Statement 2018/19 following internal audit

The Clerk updated Members on Internal Auditors report and explained documents must be sent to External Auditor for no later than 1 July. Members sought clarification on the reason for variances from on year to the next in the accounts, which was agreed as accurately represented.

**RESOLVED:** Members agreed the figures shown were accurate.

**RESOLVED:** Members approved the signing of Section 2 of the Annual Return.

7847 **To Receive and Review Quarries Updates**

7847/1 Acresford Sand &amp; Gravel

None.

7847/2 Suez (Formerly Sita)

**RESOLVED:** Members noted a site meeting was arranged for 17th June 5pm, which would include a site tour. All to attend.

7847/3 Croft Quarry

**RESOLVED:** Members noted a dust/blast meeting was arranged for 8th July 2pm, preceded by an asphalt plant site tour at 1pm. Cllr Knight, Cllr Bailey and the Clerk to attend.

7848 **To Review Publicity & Public Relations Issues** including:7848/1 **Journal** – Next Issue Copy Dates – 14 June, 14 July, 16 August, 13 September, 11 October, 8 November, 10 January

Clerk had sent copy of meeting dates to The Journal.

7848/2 **Huncote Village News** – Prepare Summer Issue

Members reviewed the draft newsletter the Clerk had prepared.

**RESOLVED:** Press release on footpath to Narborough, prepared by Blaby DC, to be included with newsletter as additional sheet.

7848/3 **Parish Council website/social media** – Review usage statistics/receive update

The Clerk explained recent usage statistics for the parish council website had not seen any unusual activity.



7848/4 To determine Council's mission statement for 2019-2023

Members reviewed the Council's Mission Statement and Aims.

**RESOLVED:** To update the Mission Statement and Aims to the following:

**MISSION STATEMENT**

- To maintain and further enhance Huncote village as a place for Huncote's parishioners to live and work, by representing and promoting the interests and well-being of the Parish and its parishioners.

**AIMS**

- To enhance the community of Huncote by making it a more attractive, desirable and welcoming environment.
- To facilitate the provision of rights of way, parks and open spaces that are clean, tidy and free from litter, graffiti and vandalism.
- To help create a safer place to live, work and visit by assisting in the reduction of crime, disorder and anti-social behaviour.
- To maintain effective communication with the people of Huncote.
- To raise the profile of the Parish Council so that it communicates well with all groups in the Parish and contributes to and leads in uniting the Parish.
- To give good value for the money with which we are entrusted.
- To manage the Parish Council's assets and finances effectively and efficiently to achieve best value
- To manage cost effective amenities of a high standard in order to meet the needs and wishes of the community.
- To seek the provision of adequate leisure and recreational opportunities that meet local requirements.
- To create and preserve open spaces for the enjoyment of all.
- To promote equal opportunities for all in Huncote.
- To promote the provision of adequate health care and transport services that meet the requirements of and are accessible to all Huncote residents.
- To evolve and continually make necessary changes.
- To help create a socially inclusive and caring community which embraces all residents, irrespective of age, gender, culture, income, race or religion and will seek to develop mutual cooperation.
- To provide a democratic representational voice for the Parish and to give residents the opportunity to influence their future.

7849 **To Receive Clerks Report**

- Planning Enforcement training – 12 June 6:00pm-7:30pm, Council Chamber, Blaby DC
- Peers Way/Preston Way Open Space being assessed for final transfer to council. Works have been requested to level the ground and fill/reseed any remaining hollows.

**TO MOVE INTO PRIVATE SESSION**

Under the Local Government Act 1972 s100A (4) to resolve to exclude the public and press from this item in view of the confidential nature of the business to be discussed and further under Standing Order 9 on the basis that discussions may disclose or otherwise undermine confidential or sensitive information which for special reasons would not be in the public interest.

7850 **Staffing Matters** (agenda will move to Private Session for duration of this item)

7850/1 Update on staffing

**RESOLVED:** Members noted the immediate retirement of one Assistant Handyman. Members agreed not to recruit a replacement at this time.

**RETURN TO PUBLIC SESSION**

7851 **Any other business**

(It should be noted that no substantive issues can be raised under this item (i.e. those requiring decisions or with a financial implication). It should be used only to register items for a future Agenda or items that are solely for information only)

None.

7852 **Date of next meeting**

4<sup>th</sup> July 2019 – St James the Greater Church Hall, Narborough Road, Huncote @ 7:00 pm.